

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
May 13, 2014

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Dains and roll was called. Present were:

Allen B. Dains, President
Joseph M. Dion, Vice President
Caryl F. Sheehan, Director
Robert A. Churchill, General Manager
David B. Kane, Assistant General Manager
John J. Townsel, Operations Manager
Paul A. Dietrich, Project Manager
Rex W. Meurer, Water Efficiency Coordinator
James E. Buford, Water Distribution Lead Worker / Operator

VISITORS

Isabella Zubku and family members
Cali Roiz and family members
Carissa Coats and family members
Connie Peters, retired teacher from Skycrest Elementary School
Mitch Dion

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

CHWD employee James Buford addressed the Board of Directors, expressing appreciation for support by the Board and management staff of the District for the District's employee recognition program.

Directors Dion and Dains welcomed newly-appointed Director Caryl Sheehan to the Board of Directors.

CONSENT CALENDAR

President Dains asked for the Consent Calendar. It was moved by Director Dion and seconded by Director Sheehan to accept the Consent Calendar consisting of:

- 1) Minutes of the Regular Meeting of April 8, 2014.
- 2) Minutes of the Special Meeting of April 14, 2014.
- 3) Assessor/Collector's Report for April 2014.
- 4) Assessor/Collector's Roll Adjustment Letter for April 2014.
- 5) Treasurer's Report for April 2014.
- 6) Payables for April 2014.
- 7) CAL-Card Purchases for April 2014.

8) Summary of 2014 Directors, Officers and Employees Training, Seminars and Conference Expenses.

The motion passed 3-0 with all Directors voting yes

Water Awareness Poster Contest

Directors welcomed the 2014 Water Awareness Poster Contest winners and their families and teachers. Water Efficiency Coordinator Rex Meurer presented a report on the contest. The District's water efficiency staff, in conjunction with San Juan Water District, Orange Vale Water Company and Fair Oaks Water District sponsored the sixteenth annual Water Awareness Poster Contest. A total of 683 4th, 5th and 6th grade students at elementary schools within the service area of the District submitted posters based on this year's theme "Do Folsom Lake a Favor – Be a Water Saver."

The students and the teacher who attended the meeting were presented with their awards, with the first-place student winner receiving a \$100.00 award and the two runner-up students receiving \$50.00 awards. In addition, each winning student's classroom received an award of \$100.00 for the winning entry. The winning entries will also be featured in the 2015 Water Conservation Awareness Calendar.

The winners for schools within the Citrus Heights Water District are:

- First Place Winner: Isabella Zubku, 5th Grade, Skycrest Elementary School
Teacher: Connie Peters
- Runner-Up: Cali Roiz, 5th Grade, Oakview Elementary School
Teacher: Kristie Hanson
- Runner-Up: Carissa Coats, 6th Grade, Woodside Elementary School
Teacher: Susanne Slayton

The contest entries in the Citrus Heights Water District service area were judged by: Alison Bermudez from the City of Citrus Heights staff; Connie Raynor of Brandman University representing the Citrus Heights Regional Chamber of Commerce; and Virgil Anderson from the Sunrise Recreation and Park District staff.

The winners were congratulated for a job well done and thanked for their efforts to help promote water conservation.

The poster contest winners and their families and teachers and Water Efficiency Coordinator Meurer left the meeting at 6:52 p.m.

OLD BUSINESS

Skycrest Well Drilling, Development and Testing

OM Townsel presented a status report on the drilling and testing phase of the Skycrest

Well project. Preliminary site work has been completed including sound walls. The drilling began on May 8, 2014. He reported that the pilot hole has been completed and zone testing is scheduled to be performed.

San Juan Water District / Sacramento Suburban Water District Joint Meetings

GM Churchill presented a report on the ongoing joint meetings between San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD). On April 28, 2014, the Boards of Directors of SJWD and SSWD met in joint session at SSWD's Board Meeting Room to discuss and consider taking action on the Municipal Consulting Group's (MCG) March 2014 "SSWD and SJWD High-Level Feasibility Analysis for Water Supply Reliability" also referred to as the Final Report on Phase 1 Study of Alternatives.

The Boards voted to accept the study and directed staff to prepare a scope of work for an in-depth Phase 2 Study. The SJWD vote was 5-0 and the SSWD vote was 4-1 with SSWD Director Robison dissenting.

Directors were provided with the following documents related to the joint meeting and study:

- SJWD and SSWD Meeting Agendas
- April 28, 2014 Staff Report and Power Point Presentation
- MCG March 2014 Analysis / Final Report

No further information, including meeting minutes and future schedules, is available at this time. Directors and staff discussed the Final Report on Phase 1 Study of Alternatives.

Administration Building Improvements

GM Churchill presented a status report on the design phase of the Administration Building Improvements Project.

Meetings were held on April 15 and May 6, 2014 with the Interior Design Services consultant to discuss floor, wall and surface finishes. An additional meeting with the architect was held on May 13, 2014.

With potential changes to the Building Codes likely effective July 1, 2014, it is the intent to submit plan to the City of Citrus Heights Building Division prior to that date.

Water Supply

GM Churchill presented a status report on water supplies available to the District. Recent rains have continued to raise the level of water stored in Folsom Lake, reducing earlier concerns about the Lake reaching "dead pool" levels later in 2014. As of May 1, 2014, storage in the Lake was at 556,793 acre-feet, about 57 percent of the total capacity of 975,000 acre-feet and a ten percent increase above this time last month. The historical

average for this date is 75 percent of total capacity. Directors were provided with a copy of a graph showing the Lake level. The May 1, 2014 snow survey in the Sierra Nevada by the Department of Water Resources shows the water content of snow in the Sierras at 18 percent of average. It appears likely that the District will need to remain in a Stage 3 – Water Warning with 20 percent conservation target at least through the summer and fall months ahead.

CHWD continues to assist with preserving surface water supplies in the Lake by operating its groundwater wells. Groundwater production by CHWD for the month of April 2014 was 110.68 acre-feet, representing 15 percent of total CHWD water consumption for the month. Groundwater production accounts for 46 percent of the District's total 2014 water use through the end of April.

The District's Sylvan Well remains out of service due to a pump motor problem. The new pump motor has been installed but additional diagnosis and evaluation of the electrical service to the well is being done before placing the well back in service. Sunrise Well also remains out of service due to air entrainment problems. Progress is being made to enable restoration of this water source. The Bonita, Mitchell Farms and Palm Wells remain operational and are being operated on a rotational basis. Drilling of the new Skycrest Well began on May 8, 2014.

Total water use from January 1 through the end of April 2014 was 2,402.85 acre-feet, 16.3 percent less than the five year average for the same period. Total water consumption for the month of April was 737.30 acre-feet, 19.9 percent below the five year average for the month of April.

Assistant General Manager Recruitment

GM Churchill presented a status report on the recruitment process to select a successor Assistant General Manager. The recruitment to fill the Assistant General Manager position is nearing completion with the assistance of Pam Derby of CPS HR Consulting of Sacramento. The final filing date for the recruitment was April 21, 2014 with 80 applications received. Ms. Derby reviewed the applicant's qualifications and conducted screening interviews of the 19 most-qualified candidates. From those 19 applicants, seven were chosen for formal interviews.

Interviews of the seven selected candidates occurred on May 7 with Board President Dains, GM Churchill and AGM Kane serving on the panel. Two candidates were the unanimous choice for follow-up interviews, background/reference checks and testing.

Directors were provided with an estimated timeline for filling the vacancy.

Palm Avenue, Castle Street, Kilborn Drive, Billie Street, Ronnie Street Water Main Replacement Project

PM Dietrich presented a report on completion of the Palm Avenue, Castle Street, Kilborn Drive, Billie Street, Ronnie Street Water Main Replacement Project. On October 29,

2013, a contract was executed with Martin General Engineering, Inc. for installation of approximately 20 lineal feet (lf) of 24-inch casing, 1,800 lf of 12-inch water main, 2,350 lf of 6-inch water main, 175 lf of 4-inch water main, 21 main valves, 7 fire hydrants, 82 water services, and related appurtenances along Palm Avenue from San Juan Avenue to west of Dove Drive, along Castle Street between Palm Avenue and Gail Way, and along Kilborn Drive, Billie Street and Ronnie Street (Project No. 2012-25) in Fair Oaks.

The original contract amount was \$940,457.50. The amount paid to the contractor is \$938,848.10 for material, labor and equipment. Minor variations occurred between the bid item estimates and the actual totals measured. These variations resulted in a cost savings from the original contract amount of \$1,609.40. A change order contingency fund in the amount of \$95,000.00 was not used.

Martin General Engineering, Inc. substantially completed the work on April 28, 2014, 26 calendar days ahead of schedule. Directors and staff discussed the project.

It was moved by Director Dion and seconded by Director Sheehan to adopt Resolution 04-2014 Accepting the Palm Avenue, Castle Street, Kilborn Drive, Billie Street, Ronnie Street Water Main Replacement Project, and to authorize the District Secretary to execute and record a Notice of Completion for the Project. The motion passed 3-0 with all Directors voting yes.

NEW BUSINESS

Training/Continued Education/Meetings

The Board was informed of various upcoming training, continued education opportunities and meetings.

Appointment of Alternate Representative to the Sacramento Groundwater Authority

GM Churchill presented a report on appointment of a member of the Board of Directors to serve as the District's Alternate Representative to the Sacramento Groundwater Authority (SGA). Directors were provided with a copy of District Board of Directors and Officers Policy No. 2300, Board Representatives. Pursuant to this policy, the Board of Directors shall appoint its Members or Officers to serve as District representatives to various organizations including the Sacramento Groundwater Authority (SGA).

In December of 2012 the Board of Directors appointed Director Allen Dains to serve as the District's representative to SGA and Director David Goforth to serve as the Alternate Director. Director Goforth has since resigned creating a vacancy for the District's SGA Alternate position.

The Joint Powers Agreement creating the SGA designates the City of Citrus Heights as the appointing body for elected representatives from Citrus Heights Water District to serve on the SGA. The appointment of Director Sheehan as Alternate Director to the

SGA is, therefore, subject to confirmation by the Citrus Heights City Council. Directors and staff discussed the appointment and responsibilities of the Alternate Director.

It was moved by Director Dion and seconded by Director Dains to appoint Director Caryl F. Sheehan as the District's Alternate Director to the Sacramento Groundwater Authority and to request confirmation by the City of Citrus Heights. The motion passed 3-0 with all Directors voting yes.

November 2014 General Election

GM Churchill presented a report on calling for an election on November 4, 2014 for Directors from Divisions Two and Three for regular 4-year terms and for a Director from Division One for a short 2-year term. The nomination period for this election is July 14 through August 8, 2014.

The District's Division boundaries were last reviewed and adjusted in May 2002 to provide better equity in population between the three Divisions. The District's service connection count in May 2002 was 19,106. The service connection count is presently 19,627 representing an increase of 521 services, an increase of 2.73 percent. With such a small increase in the number of service connections, a division boundary analysis is not recommended at this time. Directors and staff discussed the election, and the nomination and filing process.

It was moved by Director Dion and seconded by Director Sheehan to adopt Resolutions 05-2014 (Sacramento County) and 06-2014 (Placer County) calling for a November 4, 2014 election for Directors from Divisions Two and Three for regular 4-year terms and for a Director from Division One for a short 2-year term. The motion passed 3-0 with all Directors voting yes.

Auction of Surplus Equipment

OM Townsel presented a report on disposal of equipment that is surplus to the needs of the District by selling it at public auction. The District is preparing to sell the following equipment as surplus:

Equipment No. 23 2007 F-650 dump truck, approximately 34,551 miles

Under District Policy No. 5750, Disposal of Surplus Property, any District property with an estimated value of greater than \$4,000 shall be disposed as surplus with the authorization of the Board of Directors. It is likely that these pieces of equipment will bring more than \$4,000 each at auction. In order to avoid any possible non-compliance with District policy, this matter is being brought to the Board of Directors for consideration and action before sending the equipment items to auction.

It was moved by Director Dion and seconded by Director Sheehan to authorize the disposal of District Equipment No. 23 by public auction. The motion passed 3-0 with all Directors voting yes.

Mariposa Avenue 24-Inch Transmission Main Replacement Project

PM Dietrich presented a report on bids received to replace a water transmission main along Mariposa Avenue from Greenback Lane to south of Chula Vista Drive in Citrus Heights. Project plans were prepared by Warren Consulting Engineers, Inc. and the District Engineering Department and distributed to fourteen contractors and three material suppliers for installing 1,050 lineal feet of 24-inch water main and related appurtenances along Mariposa Avenue from Greenback Lane to south of Chula Vista Drive in Citrus Heights.

The District received three sealed proposals on May 7, 2014, at which time proposals were opened and read publicly. The low bidder is Performance Piping, Inc. of Rancho Cordova, California. Bids received are as follows:

1. Performance Piping, Inc.	\$477,572.00
2. Lamon Construction Company, Inc.	\$524,750.00
3. Rawles Engineering, Inc.	\$865,550.00

The District's budget estimate for the Project is \$573,000.00. Directors and staff discussed the project and the bids received.

It was moved by Director Dion and seconded by Director Sheehan to accept the bid of Performance Piping, Inc. in the amount of \$477,572.00 and establish a change order contingency fund in the amount of \$48,000.00; and to authorize the General Manager to execute the contract. The motion passed 3-0 with all Directors voting yes.

Policy Amendments

GM Churchill presented a report on proposed amendments to various District policies. Amendments were summarized as follows:

Board of Directors and Officers Policy:

- Amend Policy 2300 – Board Representatives
Amended to reflect dissolution of the ACWA/HBA and name change of the Citrus Heights Chamber of Commerce.

Human Resources Policy:

- Delete Policy 4920 – Notary Public
Designation of an employee to serve as a Notary Public is no longer recommended.

Accounts Receivable Policies:

Delete the following policies applicable to flat rate customers inasmuch as all accounts are now metered:

- Policy 7150 – General Billing Procedures for Annual Flat Rate Accounts
- Policy 7151 – Billing for Annual Flat Rate Single Dwelling Accounts

Policy 7152 – Billing for Annual Flat Rate Duplex Dwelling Accounts
Policy 7153 – Billing for Annual Flat Rate Condominium Dwelling
Accounts
Policy 7154 – Billing for Annual Flat Rate Apartment and Mobile Home
Accounts
Policy 7163 – Billing for Annual Flat Rate Irrigation Accounts
Policy 7167 – Billing for Annual Flat Rate Non-Annexed Property
Accounts
Policy 7315 – Cancellation of Current Year Flat Rate Water Charges
Policy 7320 – Refunds of Prior Year Over-Payments of Flat Rate Water
Charges

Directors were provided with mark-up versions of each of the policies showing proposed amendments and deletions. Directors and staff discussed the proposed policy amendments.

It was moved by Director Dion and seconded by Director Sheehan to amend or delete the following District Policies as presented:

Policy 2300 – Board Representatives
Policy 4920 – Notary Public
Policy 7150 – General Billing Procedures for Annual Flat Rate Accounts
Policy 7151 – Billing for Annual Flat Rate Single Dwelling Accounts
Policy 7152 – Billing for Annual Flat Rate Duplex Dwelling Accounts
Policy 7153 – Billing for Annual Flat Rate Condominium Dwelling Accounts
Policy 7154 – Billing for Annual Flat Rate Apartment and Mobile Home
Accounts
Policy 7163 – Billing for Annual Flat Rate Irrigation Accounts
Policy 7167 – Billing for Annual Flat Rate Non-Annexed Property Accounts
Policy 7315 – Cancellation of Current Year Flat Rate Water Charges
Policy 7320 – Refunds of Prior Year Over-Payments of Flat Rate Water Charges

The motion passed 3-0 with all Directors voting yes.

General Manager Compensation

Director Dains stated that the Board would defer consideration of this item until after the Closed Session item on Public Employee Performance Evaluation for the General Manager.

PROJECT MANAGER'S REPORT

PM Dietrich presented a report on the following activities during the month of April 2014 by the Project Management and Engineering Department:

- Projects under construction or pending construction by private contractors and developers including:

- Arcade Creek Park Preserve, Bonham Circle/Sunrise Boulevard.
- Birdcage Center Remodel and Drive Aisle, 6197 Sunrise Boulevard.
- Citrus Town Center (Party City), 6302 Sunrise Boulevard.
- Sherwin Williams Paint, 8065 Greenback Lane.
- Muschetto Subdivision, 46 Residential Lots, 7108 Antelope Road.
- Project development/design underway by District staff including:
 - Park Drive 8-Inch Water Main and Poplar Avenue 8-Inch Water Main Replacement project.
 - Mariposa Avenue 24-Inch Water Main and San Juan High School 24-Inch Water Main Replacement / Extension project.
 - Sonora Way 8-Inch Water Main Replacement project.
 - Hanson Avenue 6-Inch Water Main Replacement project.
 - Sunrise Boulevard 12-Inch Water Main project.
- Projects contracted by the District including:
 - Palm Avenue 12-Inch Water Main, Castle Street/Kilborn Drive/Ronnie Street/Billie Street 6-Inch Water Mains Replacement project.
- Coordination and inspection is underway with the City of Citrus Heights on the following City projects:
 - Old Auburn Road 14-Inch Water Main.
 - Old Auburn Road 16-Inch Water Main.
 - Auburn Boulevard Joint Trench Utility Undergrounding Project (Phase 1).
 - Auburn Boulevard Widening Project.

It was reported that the following assembly installed by an independent contractor on behalf of a private developer/owner, has been inspected by the District and formally approved:

Gold's Gym, 8485 Auburn Boulevard, Citrus Heights
 One 2-inch backflow assembly
 Value: Backflow assembly is property of property owner

OPERATIONS MANAGER'S REPORT

OM Townsel reported as follows:

1. A total of 333 work orders were performed during the past month by Field Operations crews, Administration Field crews and District contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California

Department of Public Health requirements.

2. District-wide water consumption for the calendar year 2014 through the end of April 2014 was 2,402.85 acre-feet, a decrease of 16.3 percent compared with the average annual water consumption during the previous five years, 2009-2013. It was noted that this amount has been reconciled to account for CHWD-produced groundwater that was served outside of CHWD.

Director Dains called a recess to the meeting at 7:56 p.m. OM Townsel, PM Dietrich and WDLWO Buford left the meeting.

Director Dains reconvened the meeting at 8:07 p.m.

DIRECTOR'S AND REPRESENTATIVES REPORTS:

Director Dion reported on an upcoming meeting of the Regional Water Authority (RWA).

Director Dains reported on a meeting of the Sacramento Groundwater Authority (SGA) that he attended recently along with GM Churchill.

AGM Kane reported on a San Juan Water District Executive Committee meeting that he attended recently.

Director Dion reported on the Association of California Water Agencies - Joint Powers Insurance Authority (ACWA-JPIA) Spring Conference that he attended recently in Monterey, California. He also reported at the Association of California Water Agencies (ACWA) Spring Conference that he attended at the same location immediately following the ACWA-JPIA conference.

AGM Kane reported on a Citrus Heights Chamber of Commerce Government Issues Committee meeting that he attended recently

ASSISTANT GENERAL MANAGER'S REPORT

AGM Kane reported as follows:

1. Directors were provided with a summary of Water Efficiency Program activities during the month of April 2014, including the number of ultra-low-flush toilet rebates issued. An agreement has been executed with WaterWise to perform landscape irrigation reviews for District customers. WaterWise is now in the process of scheduling reviews with several District customers. No violation notices for water leaks or other water waste conditions were issued during April; but the workload related to investigating and following up on water waste reports continues to be very heavy. Water Awareness Month messages are running on the outdoor electronic display boards at San Juan High School on Greenback Lane, at the Citrus Heights City Hall on Greenback Lane, and at Rusch Park (Sunrise

Recreation and Park District) on Auburn Boulevard thanks to the cooperation of the agencies at these locations.

2. The Assistant General Manager attended a meeting of the Water Caucus of the Water Forum Successor Effort on April 9, 2014. The primary item of discussion was a complaint filed by the Save the American River Association (SARA, a Water Forum stakeholder and member of the Environmental Caucus) with the State Water Resources Control Board concerning the lower American River's water temperatures. A copy of a letter from the Water Forum to the State Board regarding instream flow criteria, drafted in response to SARA's complaint, has been provided to Directors. In part, the letter is an effort to inform the State Board that SARA's complaint does not reflect the consensus opinion of Water Forum stakeholders regarding lower American River water temperatures.

Directors were provided with a copy of the Monthly Runoff and Allocation Report for April 2014, showing the projected March-November 2014 Unimpaired Inflow into Folsom Reservoir (UIFR) at 775 thousand acre-feet (TAF). This index is used to determine the type of water year expected for purposes of determining the extent of dry-year procedures to be used by water purveyors and water right holders. The current UIFR of 775 TAF is up from 710 TAF in the March report and 647 TAF in the February report, remaining in a "Wedge Year" which is when the UIFR is below 950 TAF but above 400 TAF. A "Wedge Year" affects the allocation of American River water for the City of Folsom, Placer County Water Agency, City of Roseville, San Juan Water District, Sacramento Suburban Water District and SMUD under the Water Forum Agreement.

3. A recruitment to fill a recent vacancy in a Customer Service Representative position is underway. The recruitment was initiated soon after receiving the resignation of Customer Service Representative Teresa Gallman effective May 8, 2014. The position was advertised on April 24 and the application period will close on May 15, 2014. More than 75 applications have been received to date.
4. Production of the next edition of the District's WaterLine newsletter is underway. The feature story for this edition will be a continued focus on the drought, water supply and State 3 Water Warning requirements. It will also include a story announcing the recent appointment of Director Sheehan, and congratulating the winners this year's Poster Contest. This edition will also contain a notification about the annual budget and water rates workshop to be held at the Board's September 9, 2014 meeting. The Summer 2014 WaterLine is tentatively scheduled to be delivered to customers in early July 2014.

GENERAL MANAGER'S REPORT

GM Churchill reported as follows:

1. Twenty-one District employees received recognition for superior attendance, outstanding customer service and quality of work during the month of April 2014. Directors were provided with a list of the employees and items for which each

- received recognition.
2. A list of the General Manager's significant assignments and activities was provided.

CORRESPONDENCE

None

CLOSED SESSION

Pursuant to subdivision (a) of Government Code Section 54956.9 (one case), Existing Litigation: Citrus Heights Water District v. FedExGround, the Board of Directors convened in Closed Session at 8:55 p.m. to receive a report from Attorney Paul Phillips and from District staff. Directors Dains, Dion, and Sheehan, and GM Churchill and AGM Kane were in attendance.

President Dains reconvened the meeting into Open Session at 9:25 p.m. He reported that no reportable action was taken during the Closed Session.

AGM Kane left the meeting at 9:26 p.m.

Pursuant to Government Code Section 54957, Public Employee Evaluation, the Board of Directors convened in Closed Session at 9:27 p.m. for the purpose of conducting a performance evaluation of the General Manager. Directors Dains, Dion and Sheehan and GM Churchill were in attendance.

President Dains reconvened the meeting into Open Session at 9:42 p.m.

President Dains reported that that the Board met with GM Churchill for the purpose of evaluating his performance and that of the District. He reported that the Board was pleased with the leadership and staff of the District and that he will receive additional input from the rest of the Board for further Closed Session discussion at the June 10, 2014 Board Meeting.

NEW BUSINESS continued

General Manager Compensation

GM Churchill presented a report on consideration of a salary adjustment for the General Manager. Information on the General Manager's employment history with the District was provided along with current salary information and salary adjustment alternatives for consideration by the Board. It was noted that the Board of Directors typically conducts an annual review of the General Manager's performance and adjusts compensation as it deems appropriate.

Directors were provided with copies of the District's Employee Evaluation Form, the General Manager's Job Description, Employment Agreement and information regarding

Accomplishments in 2013 prior to the Board meeting.

GM Churchill's current hourly salary is \$79.33, equal to 74.52 percent of the position's range of \$62.81 to \$84.98 per hour. An increase of 2.60 percent was included in the 2014 Operating Budget.

Directors discussed possible salary adjustments for the General Manager.

It was moved by Director Dion and seconded by Director Dains to adjust General Manager Robert A. Churchill's salary to rate of \$81.39 per hour, a 2.60 percent salary merit increase to General Manager's current salary, effective May 5, 2014. The motion passed 3-0 with all Directors voting yes.

FUTURE MEETINGS

A list of upcoming Board meetings and other meetings related to the business of the District that may involve the participation of Directors or District staff was presented and reviewed.

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 9:48 p.m.

APPROVED:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL
Secretary
Citrus Heights Water District

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District